

To: Pastor Nominating Committee
Re: Reference/Background Checks

In 2016, the Committee on Ministry of the Presbytery of Southern New England (PSNE) adopted the enclosed Authorization Form to be signed by persons who are primary candidates for any position in the Presbytery, its parishes or agencies. Doing so acknowledges our sensitivity to matters of privacy and confidentiality. Before required reference checks are undertaken by any designated Presbytery representative (Committee on Ministry chairperson or members, Presbytery staff), the attached form must have been received at the Presbytery Office.

To expedite this step in the process, please ask the Stated Clerk of PSNE to send a copy of this form to any candidate whom you are seriously considering, request the candidate to sign and return it via email to the Stated Clerk or via United States Postal Service to the Presbytery office. Generally, a Committee is anxious to move toward closure at this stage of the nominating process and taking this step allows the Presbytery to assist you in moving expeditiously.

Thank you for attending to this important step in God's leading toward a candidate for your worshipping community.

Approved by COM on October 12, 2016