



THE PRESBYTERY OF SOUTHERN NEW ENGLAND

P. O. 388

Chester, CT 06412

860/388-0874 FAX 860/581-4023

Request for Administrative Commission

To Install / Ordain

Instructions: There must be a total of **at least** five (5) teaching elders and ruling elders from the Presbytery of Southern New England in a ratio as balanced as possible. No more than one (1) elder may participate from any single church. The commission should include both men and women (G-2.08).

An offering will be taken for the Presbytery's Ministerial Relief Fund.

On behalf of the Presbytery of Southern New England, the following people will constitute the commission for **installation/ordination** of _____ as Pastor / Associate Pastor of the _____ **Church** located in _____.

The service of installation/ordination will be at _____ **PM/AM** on (date) _____

Name of Teaching Elder to be installed: _____

Day telephone: _____ Email: _____

Members of the Commission

1. Rev./Elder _____ - **Moderator of Presbytery** (or designee)

Teaching Elders from the Presbytery of Southern New England:

- 1. Rev. _____
- 2. Rev. _____
- 3. Rev. _____
- 4. Rev. _____

Ruling Elders from the Presbytery of Southern New England:

- 1. Elder _____ Church: _____
- 2. Elder _____ Church: _____
- 3. Elder _____ Church: _____
- 4. Elder _____ Church: _____

Notes:

- Ministers and elders from other presbyteries or denominations may be invited to participate in the service; however, they are not included in the official commission.
- Please attach the addresses of all commission members, the names and addresses of others to be invited to participate, and of other ministers and elders to be seated as corresponding members.
- Are clergy to be encouraged to vest, and, if so, which color stole is requested?
- Please return this form and any attachments to the Stated Clerk **two weeks** before the Committee on Ministry meeting at which the proposal is to be approved.

Office of the Stated Clerk

Home Office Phone: 860-354-3129

Home Office Fax: 860-354-3149

Email: wgthomas01@snet.net



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