

**THE PRESBYTERY OF SOUTHERN NEW ENGLAND**  
*MINUTES AND REPORT OF ADMINISTRATIVE COMMISSION*  
*TO ORDAIN AND INSTALL*  
*JESSICA JONES*

**Minutes**

The Administrative Commission was called to order and opened with prayer by Elder Stephen Hart presiding, at 3:30 p.m. on September 13, 2020 at Wilton Presbyterian Church, Connecticut. The following members of the Commission were present:

Moderator Elder Stephen Hart  
Rev. Shannon White  
Rev. Jenny Peek  
Rev. Susan Trucksess  
Rev. Bill Goettler  
Rev. Maria LaSala  
Rev. Tracy Mehr-Muska  
Elder Keith Rhoden  
Elder John Burgdorfer  
Elder Barbara Riihimaki

**It was moved, seconded, and voted to elect** Stephen Hart **as clerk of the administrative commission.**

The commission took the following other actions necessary to fulfill its charter:

**It was moved, seconded, and voted to approve the Order of Worship for the service as printed in the bulletin.**

**It was moved, seconded, and voted to adjourn the meeting of the Commission with the closing prayer and benediction at the close of the service.**

The Commission then proceeded to worship God.

During the Worship service the Moderator, Stephen Hart, asked the constitutional questions of the minister, and received affirmative answers. W-4.0404

Elder John Burgdorfer asked the constitutional questions of the congregation, and received affirmative answers. W-4.0404

The Moderator of the Commission announced that Jessica Jones had been duly installed as **Chaplain Norwalk (Conn.) Hospital.**

Rev. Jessica Jones offered the closing prayer of the worship service.

Signed: Stephen Hart

To be returned as soon as possible to:

Stated Clerk  
Presbytery of Southern New England  
clerk@psne.org