

187th Stated Meeting
of the Presbytery of Southern New England
Zoom Teleconference
February 16, 2022

The Presbytery of Southern New England of the Presbyterian Church (U.S.A.) held a Stated Meeting via Zoom teleconference on November 13, 2021, as authorized by the PSNE Bylaws, Section 17, “Electronic Meetings.”

The Presbytery was called to order at 5:30 p.m. by the Moderator, the Rev. J. C. Cadwallader, who led the assembly in prayer.

QUORUM

A **QUORUM** was present. The Stated Clerk announced that the roll for this meeting was being formed through online pre-registration for the meeting.

ELECTRONIC MEETING ORIENTATION

The moderator recognized Erika Plank Hagan, the Presbytery Communicator and facilitator for this meeting, who reviewed the procedures for electronic meetings. Mr. Baer, the Stated Clerk, reviewed voting procedures.

ATTENDANCE

Ministers-	52
<u>Elders-</u>	<u>28</u>
Total-	80

MINISTERS PRESENT

As established by pre-registration, the following minister members were present:

Thelma Burgonio-Watson	Richard Dannenfelser	James Glenn
J.C. Cadwallader	Jennifer Davis	William Goettler
Andre Castillo	Stephen Davis	Dale Green
Christine Caton	Greg Doll	Jan Hawkins
Lynda Clements	Shelley Donaldson	Thomas Hawkins
Terrlyn Curry Avery	Brandi Drake	R. Scott Herr
Alonso Dacunha	Julie Emery	Jessica Jones

Iktae Kim
Patricia Koons
Maria LaSala
Dana Lindsley
Melodie Long
Deborah Mahaney
Laurie McKnight
John Merz
Mark Montgomery
Patrick Notley
Deborah Packard

Susan M. Pfeil
Joan Priest
Richard Reifsnyder
Paulo Ribeiro
John Sandel
Stephen Scovell
Virginia Smanik
Christopher Tate
Mary Thies
Susan Trucksess
Frances Unsell

David Van Dyke
Shannan Vance-Ocampo
Mieke Vandersall
John Webster
Anne Weirich
Kevin White
Shannon White
Grace Woodward
Heather Wright

MINISTERS EXCUSED

The following minister members were excused: Stephen Clark, Eileen Epperson, Byeta Hoover-Mulvany, Lynn Grace Rohr, and Gregory Penza.

ELDER COMMISSIONERS

The following Elders represented the Churches of the Presbytery (25):

Ashaway: Babcock

Barrington

Brookfield: Valley

Cumberland

Darien: Noroton

Farifield: First

Fall River: Calvary

Granby: Pioneer Valley

Greenwich: First

Groton: St. Andrew

Hamden: New Haven Korean

Hartford: First

Milford: United

New Canaan: First

New Haven: Connecticut Korean

New Haven: First

Cheryl Freeston

Peter Cameron

Lou Deloma, Thomas Taylor

Clare Schimpf

Lori Niehaus, Charlene Roberson

Jean Degrooth

June O'Neil

Janice Fletcher-Yarson, Robert Heerema

Jan Lucie, Armin Thies

Timothy McCloskey, Peter Williams, Nancy Woodington

Providence	Amy VanderWeele
Springfield: Martin Luther King	
Stamford: First	Stephen Hart, Christina McIntyre
Stamford: Turn of River	Fred Roberg
Warwick: Greenwood	Denise Mair, Matthew Majeika, Wayne Meunier
Warwick: Woodbury	A. Douglas Ray
Waterford: Crossroads	
West Hartford: Westminster	Thomas Buckley
Westerly: Dunn's Corners	
Wilton	

PRESBYTERY ROUNDTABLE

The following Elder members and officers from the Presbytery Roundtable were present: Nicole Aronson and Lisa Baker.

COMMISSIONED RULING ELDERS

Commissioned Ruling Elder April Saber-Assad (Fall River: Calvary) was present.

ADMINISTRATIVE STAFF

Erika Plank Hagan, the Presbytery Communicator, was present.

VISITORS

Eight (8) visitors registered for the meeting: Katia Dacunha, Latinas in Action; Lynne Foreman; Brian Frick, Presbyterian Mission Agency Associate for Young Adults, Camps and Conferences; Dick Hasbany; Suzanne McLouth Affigne; Jan Moody; LaJuan Quander; Courtney Steininger; and Penny Webster

CHURCHES WITHOUT REPRESENTATION

Ten (10) Churches were without Elder Commissioner representation.

ADOPTION OF THE DOCKET

The Presbytery **VOTED** to adopt the docket as distributed with the meeting materials.

ENROLLMENT AND INTRODUCTIONS

First-time commissioners introduced themselves to the assembly.

In accordance with the Presbytery's action in the consent motion below, the following ministers were seated as Corresponding Members:

The Rev. David A. Baer – Presbytery of Northeast New Jersey

PSNE Stated Clerk

The Rev. David Bennett – Presbytery of Northern New York

The Rev. Casey Carbone – Presbytery of Northern New York

The Rev. Anne Marie Meyerhoffer – Presbytery of Tampa Bay

The Rev. Dr. Carrie Mitchell – Coastlands Presbytery

ACKNOWLEDGMENT OF LAND

The Rev. Shannan Vance-Ocampo shared an acknowledgment prepared by Clarendon Presbyterian Church in National Capital Presbytery:

A land acknowledgment names the traditional Native inhabitants of the land you are in, in order to offer recognition and respect; to cultivate a deeper awareness of the history that has led to the present moment; and to create an opportunity for reflection on our responsibilities as descendants of that history. We acknowledge that we live and worship on the Native lands of the Piscataway, Nacotchtank, and Pamunkey peoples, among others, and we pay our respects to elders past and present, known and unknown. We also recognize that many inequities of money and power in the place we know as Arlington are based on past and present racial injustice, including the stolen labor of people of African descent.

Ms. Vance-Ocampo shared a map of the lands inhabited by the native peoples within the geographic bounds of the Presbytery. The Presbytery observed a brief silence, followed by a prayer.

CONSENT MOTION

The Stated Clerk presented the consent motion, and the Presbytery **VOTED:**

Actions related to the conduct of this assembly:

- That the Presbytery grant excuses from attendance at the 188th Stated Meeting to those needing the same, but that the Presbytery suspend the reading of their names.
- That the Presbytery grant excuses for early departures from the 188th Stated Meeting for those requesting the same by **notifying the clerk in a timely manner by any means practicable**, but that the Presbytery suspend the reading of their names.
- That the Presbytery seat as Corresponding Members those ministers for whom a request is made at the beginning of the meeting.

Recommendation from the Stated Clerk:

- That the Presbytery approve the minutes of the 187th Stated Meeting held on November 13, 2021.

Recommendations from the Committee on Ministry

- That the Presbytery **DISSOLVE** the temporary pastoral relationship between the Rev. Melodie Long and Crossroads Presbyterian Church, and **CONFER** upon the Rev. Melodie Long the status of Honorably Retired, effective January 1, 2022.
- That the Presbytery **CONFER** upon the Rev. Stephen Crocco (specialized ministry) the status of Honorably Retired, effective June 30, 2022.
- That the Presbytery **AMEND** the Presbytery's Policy on Parental Leave. The proposed amendments are included below, and highlight the availability of new offerings from the states in PSNE's geographic bounds, as well as the Presbyterian Board of Pensions:

(Text to be inserted shown in *italics*.)

Presbytery of Southern New England Parental Leave

Recognizing and celebrating that the addition of children to a family is a gift and blessing of God, the Presbytery of Southern New England offers the following best practices for churches, ministers, commissioned ruling elders, and staff enrolled in the Board of Pensions benefits plans, in the event of the addition of new children, regardless of how the child came to be in the family (including, but not limited to, birth, adoption, and long term foster placement).

Churches are urged to develop a paid Parental Leave Policy as part of their Personnel Policies Manual. The Presbytery recommends that the following provisions be included in such a policy manual:

- 1) Pastors should inform the session and the Committee on Ministry (who will provide guidance as needed), at least two months in advance of the projected leave.
- 2) The addition of a new child to a family brings risks of complications, unexpected needs, and other uncertainties. Thus it is the duty of the pastor/professional and the session to deal with these issues in an open and caring relationship.
- 3) The session should make provisions for the continuation of the pastoral/professional functions during the leave period.
- 4) Parental leave should be granted for a period of twelve weeks, with full salary, housing, and benefits as stated in the terms of call or contract, with the possibility of adding an additional four weeks of unpaid leave. Leave may start prior to the addition of the child. *The three states in PSNE have paid family leave programs, of varying types. Please refer to your local state page for all current information. Like disability leave under the Board of Pensions, these programs allow for a percentage of salary to be paid during leave. Congregations should continue to pay the remaining percentage of salary remembering our ordination and installation vows of paying a pastor fairly. Not all programs are equal in all three States, maintaining salary parity for all clergy serving congregations is the policy of the Presbytery.*

Connecticut: https://ctpaidleave.org/s/?language=en_US

The Commonwealth of Massachusetts: <https://www.mass.gov/info-details/paid-family-and-medical-leave-pfml-overview-and-benefits>

Rhode Island: <http://ripaidleave.net>

- 5) Short term disability coverage *through the Board of Pensions* may be used to meet the cost of paid leave *when directed by a medical professional*. Temporary disability coverage under the Board of Pensions pays 60% of effective salary. The remaining 40% should continue to be paid to the pastor, remembering our ordination and installation vows of paying a pastor fairly. *Information about the temporary disability program of the Board of Pensions can be accessed at: <https://www.pensions.org/what-we-offer/financial-protection/temporary-disability>*
- 6) Paid leave should be given in the case of a critical family situation related to the addition of a child (including, but not limited to the case of miscarriage, still birth, or infant death) up to the full twelve weeks, as needed.
- 7) In the case of two applicable parents (ministers, CRE or staff enrolled in the BOP) serving the same church, parental leave may be taken concurrently or consecutively. (1)
- 8) The Session should consider a “baby to work” option for new parents, permitting them to bring a child to the workplace (in appropriate situations) for up to age six months or when the baby begins to crawl.

- 9) *Congregations are urged to develop these policies and practices before they are needed. The development of policies and practices related to family leave when the situation is already upon the pastor and/or congregation can lead to misunderstandings.*

N.B. Churches for whom these provisions would be a financial hardship may apply to the Presbytery of Southern New England for assistance to help defray the costs of a supply pastor during the leave period.

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- That the Presbytery **APPROVE** the extension in the contract between the Rev. Jason Santalucia and the Valley Presbyterian Church of Brookfield:

Ref. H-6

CONTRACT FOR PASTORAL SERVICES

The following contract between the Session of Valley Presbyterian Church of Brookfield, CT and the Rev. Jason Santalucia is subject to, the Constitution of the Presbyterian Church (USA), the laws of the State of Connecticut and the approval of the Committee on Ministry of the Presbytery of Southern New England and is for the purpose of providing pastoral services to the Church.

DUTIES:

The pastor will be responsible to:

- plan and lead worship and preach at regular Sunday services
- serve as Head of Staff
- provide pastoral care to the sick and home-bound
- moderate the session and congregational meetings
- lead new member classes
- provide guidance, directions and review as necessary in goal setting and program planning
- work with groups, teams and committees (including the Board of Deacons) to assist them in carrying out assigned tasks
- train newly elected officers in conjunction with staff and experienced officers
- serve as an active participant in Presbytery and the larger church
- pray for the church

The Congregation and Session will be responsible to:

- support the pastor by affirming to the congregation and to the public his decisions and actions that are appropriate for his ministry and are in conformity with the Constitution, polity, and policies of the PC(USA)
- assist the pastor in the tasks required for his ministry
- follow the spiritual guidance and directions of the minister
- provide regular financial compensation according to the terms outlined below
- provide a performance review to the pastor at the conclusion of the contract period

- pray for the pastor during this contract period.

This agreement is for a period of 1 year to begin on February 1, 2022. The agreement may be renewed for periods of up to 1 year upon the mutual consent of Session and the minister and the concurrence of the COM. This agreement may be terminated by either the Session or minister upon 30 days written notice.

TERMS:

The pastor is employed full time, serving 35 hours per week, and will be compensated as follows:

Effective salary

Cash Salary	<u>\$40,000.00</u>
Housing Allowance	<u>\$40,000.00</u>
Total Effective Salary	<u>\$80,000.00</u>

Pension coverage under the Board of Pensions (8.5% of effective salary)	<u>\$ 6,800.00</u>
SECA Supplement (\$7.65% of effective salary)	<u>\$ 6,120.00</u>

Reimbursable expenses (by voucher)

Automobile expense (\$.56 per mile)	<u>\$1,000.00</u>
Professional expense allowance	<u>\$1,500.00</u>
Continuing Education	<u>\$1,500.00</u>
Medical Reimbursement	<u>\$500.00</u>

Total Compensation	<u>\$ 97,420.00</u>
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Other allowances:

- Paid vacation time 4 weeks annually
- Paid continuing education 2 weeks annually
- Paid national holidays that occur during the period of this contract

Signatures

Signed: (clerk of session) _____ Date: _____

Signed: (pastor) _____ Date: _____

Signed: (Stated Clerk of Presbytery) _____ Date: _____

Signed copies to be given to: 1) the minister, 2) the clerk of session, 3) the clerk of the Presbytery.

Recording of materials provided by the Treasurer:

- That the Presbytery spread upon the minutes the report of the Treasurer:

**Treasurer's Report
as of 12-31-2021**

Presbytery of Southern New England - Statement of Financial Position			
	Balance as of 12/31/2020	Balance as of 12/31/2021	Difference
Assets:			
<i>Cash</i>			
Checking Account for Operating Cash	146,516.06	90,530.65	A (55,985.41)
Ministerial Relief Cash	20,424.53	16,820.66	(3,603.87)
Simsbury NCD - ING Savings Account	77,883.33	-	B (77,883.33)
<i>Investments</i>			
Fidelity Investments	891,117.32	-	(891,117.32)
New Covenant Trust	-	985,373.27	C
Accounts Receivable	159,290.30	140,852.90	D (18,437.40)
Fixed Assets	4,178.72	4,178.72	-
Accumulated Depreciation	(3,679.30)	(4,079.30)	(400.00)
Total Assets	1,295,730.96	1,233,676.90	(62,054.06)
Liabilities:			
PPP Loan	65,662.00	-	
Total Liabilities	65,662.00	-	(65,662.00)
Net Assets	1,230,068.96	1,233,676.90	E 3,607.94
Total Liabilities & Net Assets	1,295,730.96	1,233,676.90	(62,054.06)
<p>A) Of the balance in the Checking Account the amount shown in the Dedicated Accounts Report for "Total Operating Cash Dedicated Accts." is restricted.</p> <p>B) Simsbury dismissal agreement settlement designated for New Church Development. Simsbury funds have been transferred to the New Covenant Trust account.</p> <p>C) New investment account set up with New Covenant Trust.</p> <p>D) Balance at 12-31-2021 includes Dismissal Agreement Balances of PCOG, Enfield: Calvary, and Newport: First and Springfield: Christ.</p> <p>E) Does not include the value of Church properties or charges against them.</p>			

**Treasurer's Report
as of 12/31/2021**

Presbytery of Southern New England - Statement of Activities				
	2021	Year to Date	Annual	YTD
OPERATIONS	Budget	Actual	Budget Bal.	100%
Income				
General Mission	50,000.00	46,522.10	3,477.90	93%
General Mission - prior year	0.00	0.00	0.00	
Interest on Operating Cash	0.00	27.69	27.69	
Presbytery Per Capita	234,210.00	223,455.43	10,754.57	95%
Presbytery Per Capita Withheld Income	(15,000.00)			
GA/Synod Per Capita paid for churches that withhold	(6,000.00)			
Donations	0.00	3,157.25	3,157.25	
Total Income	263,210.00	273,162.47	17,417.41	104%
Expense				
Ministries of the Presbytery:				
PIM	10,000.00	10,000.00	0.00	100%
Brazilian Fellowship	20,000.00	20,000.00	0.00	100%
Social Justice	750.00	0.00	750.00	0%
NEXT Church Support	1,000.00	1,000.00	0.00	100%
New Initiatives/Emerging Ministries	5,000.00	2,500.00	2,500.00	50%
Committees:				
Committee on Ministry	8,000.00	3,441.66	4,558.34	43%
Committee on Preparation	3,000.00	787.89	2,212.11	26%
Nominations	200.00	0.00	200.00	0%
Personnel	500.00	106.69	393.31	21%
Roundtable	4,000.00	3,497.34	502.66	87%
Trustees	10,300.00	11,780.52	(1,480.52)	114%
Personnel:				
GP Salary & Housing w/ med deduct & SECA	85,318.00	85,318.00	0.00	100%
GP BOP	31,358.00	31,328.42	29.58	100%
Stated Clerk Salary	20,400.00	20,400.00	0.00	100%
Stated Clerk - Additional service if needed	1,500.00	0.00	1,500.00	0%
Chaplain to the Clergy	4,000.00	1,034.36	2,965.64	26%
Communications Manager	20,992.00	20,992.00	0.00	100%
Financial Manager	26,520.00	26,520.00	0.00	100%
Treasurer - stipend	2,000.00	2,000.00	0.00	100%
Staff & Office Operations:				
GP Auto/Professional Expense	6,000.00	7,019.12	(1,019.12)	117%
GP Continuing Education	3,000.00	3,000.00	0.00	100%
2021 GP General Assembly Expense	1,200.00	0.00	1,200.00	0%
Stated Clerk Auto/Professional Expense	4,500.00	874.16	3,625.84	19%
2021 Stated Clerk General Assembly Exp.	1,200.00	0.00	4,500.00	0%
2020 GA Travel (overture advocate)	750.00	0.00	750.00	0%
Office Operations	6,000.00	6,712.60	(712.60)	112%
Equip. Replacement Reserve	2,000.00	1,217.00	783.00	61%
Total Expense	279,488.00	259,529.76	20,008.24	93%
Net Income/Expense		13,632.71		
PER CAPITA PASS-THRU				
Designated Income:				
GA Per Capita		50,551.26		
Synod Per Capita		26,762.26		
Total Designated Income		77,313.52		
Designated Expense:				
GA Per Capita		56,843.40		
Synod Per Capita		25,410.27		
Total Designated Expense		82,253.67		
Net Per Capita Pass-Thru		(4,940.15)		
MISSION PASS-THRU				
GA General Mission	22,398.48		398,383.08	Total Revenues for the year
Synod General Mission	5,715.24			
GA Special Mission	19,494.87		389,690.52	Total Expenditures for the year
Synod Special Mission	298.50			
Total Mission Pass-thru	47,907.09		8,692.56	Net Gain/Loss

DEDICATED ACCOUNTS
AS OF 12/31/2021

Ref: C-2

OPERATING CASH DEDICATED ACCOUNTS:		Balance	Year to Date	Year to Date	Balance
	12/31/2020	Receipts	Expenses	12/31/2021	
Committee on Ministry					
Leadership Training	750.00	-	750.00	-	
COM Clergy Coaching	4,226.52	-	500.00	3,726.52	
Total Committee on Ministry	4,976.52	-	1,250.00	3,726.52	
Grants/Donations					
Anti-Racism/Reparation	832.04	16,151.00	461.25	17,444.29	
Designated Donations	3,000.00	3,500.00	-	6,500.00	1
Grant - MLK Church	(15,086.32)	78,511.28	82,388.65	(18,963.69)	2
Tr-Presbytery Consultant	1,288.68	-	-	429.56	3
Total Grants	(9,965.60)	98,162.28	82,849.90	5,410.16	
Social Justice:					
Peacemaking Donations	5,697.85	497.50	6,195.35	-	
Total Social Justice	5,697.85	497.50	6,195.35	-	
Presbytery Immigrant Ministry	5,083.02	99,386.20	102,008.96	2,460.26	
Total PY Immigrant Ministry	5,083.02	99,386.20	102,008.96	2,460.26	
Total Operating Cash Dedicated Accts.	5,791.79	198,045.98	192,304.21	11,596.94	
Funds held within the New Covenant Investment Account					
Cransston: Faith Closing	439,923.18	-	-	439,923.18	**
Dismissal Agreement Income	132,519.50	-	-	132,519.50	**
Simsbury /NCD Reserve	77,883.33	52.12	1.00	77,934.45	**
TOTAL DEDICATED ACCOUNTS	656,117.80	198,098.10	192,305.21	661,974.07	
**These funds have been moved into the New Covenant Investment Account.					

Investment Summary
as of 12/31/2021

Ref. C-3

Presbytery of Southern New England							
		December 2020 Balance	Fees	Transfers In	Transfers Out	Unrealized Gain(Loss)	12/31/2021 Balance
Fidelity Investments		888,808.72	-	-	891,131.73	2,323.01	(0.00)
New Covenant Trust		-	-	968,966.85	-	16,406.42	985,373.27
Simsbury NCD-ING Savings Account		77,602.92		-	77,934.45	331.53	0.00
Totals		966,411.64	-	968,966.85	969,066.18	19,060.96	985,373.27
Restricted Investment Funds:							
Simsbury NCD Account		77,934.45					
Total Restricted Funds		77,934.45					
Unrestricted Investment Funds:							
New Covenant Trust		907,438.82					
Total Unrestricted Funds		907,438.82					

*Fidelity & ING Accounts were transferred to New Covenant Investment Account

CHURCH GIVING AS OF 12/31/2021							
PIN#	CHURCH	PRESBYTERY GENERAL MISSION YEARLY PLEDGE	PRESBYTERY GENERAL MISSION RECEIVED TO DATE	PRESBYTERY PER CAPITA DUE MONTHLY	PRESBYTERY PER CAPITA DUE TO DATE	PRESBYTERY PER CAPITA RECEIVED TO DATE	
4620	Ashaway: Babcock	\$ -	\$ -	\$ 151.33	\$ 1,815.96	\$ 1,815.96	
1274	Barrington	\$ -	\$ 2,320.00	\$ 234.72	\$ 2,816.64	\$ 2,816.64	
10562	Brookfield: Valley	\$ -	\$ -	\$ 376.78	\$ 4,521.36	\$ 4,521.36	
10027	Cumberland: Calvin	\$ -	\$ -	\$ 355.16	\$ 4,261.92	\$ 1,110.00	
4581	Darien: Noroton	\$ -	\$ -	\$ 4,555.20	\$ 54,662.40	\$ 54,662.40	
4574	Fairfield: First	\$ -	\$ 2,100.00	\$ 948.11	\$ 11,377.32	\$ 11,377.32	
1779	Fall River: Galvary	\$ -	\$ -	\$ 83.39	\$ 1,000.68	\$ 1,000.68	
4578	Granby: First	\$ -	\$ 1,050.00	\$ 111.18	\$ 1,334.16	\$ 1,334.16	
4576	Greenwich: First	\$ -	\$ -	\$ 2,476.80	\$ 29,721.60	\$ 29,721.60	
3716	Groton: St. Andrews	\$ -	\$ -	\$ 305.74	\$ 3,668.88	\$ 3,668.88	
10645	Hamden: Korean	\$ -	\$ 9,100.00	\$ 960.46	\$ 11,525.52	\$ 11,525.52	
4577	Hartford: First	\$ -	\$ -	\$ 284.13	\$ 3,409.56	\$ 3,409.56	
4579	Milford: United	\$ -	\$ -	\$ 200.74	\$ 2,408.88	\$ 558.26	
3719	New Canaan: First	\$ -	\$ -	\$ 1,581.20	\$ 18,974.40	\$ 18,974.40	
10985	New Haven: Korean	\$ -	\$ -	\$ 160.60	\$ 1,927.20	\$ 1,927.20	
4580	New Haven: First	\$ -	\$ 6,075.00	\$ 626.92	\$ 7,523.04	\$ 6,896.12	
10939	Providence	\$ -	\$ 3,500.00	\$ 410.75	\$ 4,929.00	\$ 4,929.00	
10530	Springfield: MLK	\$ -	\$ -	\$ 120.45	\$ 1,445.40	\$ 1,445.40	
4583	Stamford: First	\$ -	\$ 16,980.00	\$ 1,423.70	\$ 17,084.40	\$ 17,084.40	
4586	Stamford: TOR	\$ -	\$ -	\$ 126.63	\$ 1,519.56	\$ 1,392.93	
4609	Warwick: Greenwood	\$ -	\$ -	\$ 945.01	\$ 11,340.12	\$ 1,570.44	
4607	Warwick: Woodbury	\$ -	\$ 2,310.00	\$ 315.01	\$ 3,780.12	\$ 3,780.12	
9427	Waterford: Crossrds	\$ -	\$ 6,474.07	\$ 234.72	\$ 2,816.64	\$ 2,581.92	
4585	West Hhd:West	\$ -	\$ -	\$ 827.66	\$ 9,931.92	\$ 9,931.92	
4618	Westerly: Dunns	\$ -	\$ -	\$ 861.63	\$ 10,339.56	\$ 10,339.56	
960	Wilton	\$ -	\$ -	\$ 870.90	\$ 10,450.80	\$ 10,450.80	
TOTAL		\$ -	\$ 49,909.07	\$ 19,548.92	\$ 234,587.04	\$ 218,826.55	

ONE-ON-ONE CONVERSATIONS

The General Presbyter, the Rev. Shannan Vance-Ocampo, invited members of the assembly to consider the following question: “What new things is the Spirit calling you to in this new year?” An extended period of discussion in pairs followed, after which participants were brought back to the main meeting.

WORSHIP

The Rev. Chris Tate, co-chair of the Roundtable, led the assembly in the worship of God, which included a reading of Psalm 133, the song “Baptized” by Zach Williams, and a reading from Claude McKay. Elder Mildred McNeill, co-chair of the Roundtable, offered a reflection on baptism. Mr. Tate invited members of the assembly to describe the things from which they needed cleansing or forgiveness, entering them into a website, which assembled a word-cloud out of the responses.

GREETINGS FROM THE BOARD OF PENSIONS

The regional representative of the Board of Pensions, now called “church consultant,” the Rev. Dr. Carrie Mitchell. She noted that the Board was founded in 1717 to care for the widows and orphans of pastors, but its mission has expanded over the years. It now serves more than 65,000 members, offering benefits not only to pastors and their families, but to other church workers. She highlighted new and expanded offerings related to Assistance Program grants, as well as care navigation.

GREETINGS FROM SPRINGFIELD: MLK

The Rev. Dr. Terrlyn Curry-Avery, pastor of the Martin Luther King Jr. Community Presbyterian Church in Springfield, addressed the assembly. The church’s sanctuary was destroyed by arson in December 2020, and an individual has been charged with the arson as a racially-motivated hate crime in federal court. Dr. Curry-Avery emphasized the importance of anti-racism work in the larger church.

REPORT OF THE ROUNDTABLE

As required by the Presbytery Bylaws, the Roundtable reported its minutes to the Presbytery:

Presbytery of Southern New England Stated Meeting of the Presbytery Roundtable

January 20, 2022

The Roundtable of the Presbytery of Southern New England met via Zoom teleconference. The meeting was called to order at 9:35 a.m. by the co-chair, Elder Mildred McNeill. The Rev. Chris Tate, acting co-chair, led the Roundtable in its opening devotions, which included a viewing of the music video for Amos Lee's "See the Light."

A **QUORUM** was present.

Present were: Mildred McNeill (co-chair), Chris Tate (acting co-chair), Nicole Aronson, Lisa Baker, J. C. Cadwallader, Rachelle Lee, Kirk Louis, John Merz, Deborah Packard, and Jenny Peek.

Also present was: *ex-officio* member David Baer, Stated Clerk.

Excused were: Andre Castillo, and Shannan Vance-Ocampo (*ex officio*).

The agenda for the meeting was **APPROVED**, with amendments. The minutes of the October Roundtable meeting were **APPROVED** as distributed by the clerk.

The Stated Clerk, David Baer, gave his report, in which he presented the proposed revisions to the PSNE Bylaws that had been offered for a first reading at the November Stated Meeting. Upon a motion properly made and seconded, the Roundtable **VOTED** to **PRESENT** the proposed revisions for **APPROVAL** by the Presbytery. (The revisions are attached to these minutes as Attachment 1.)

Mr. Baer noted that there is a conflict between the date for the May Annual Meeting previously approved by the Roundtable and the NEXT Church conference, which is to be held in Montreat. Upon a motion properly made and seconded, the Roundtable **VOTED** to **AMEND** the schedule of stated meetings as follows:

- February 16, at 5:30 p.m. - Zoom
- May 25, at 5:30 p.m. - hybrid, host: Darien
- September 17, at 10:00 a.m. - hybrid, host: TBD
- November 16, at 5:30 p.m. - hybrid, host: Warwick, Woodbury Union

Mr. Baer reminded the Roundtable of the need to adopt a schedule of its own meetings for 2022. Upon a motion properly made and seconded, the Roundtable **VOTED** to **ADOPT** the following schedule of Roundtable meetings: April 28, August 25, and October 27, all at 9:30 a.m. over Zoom.

Mr. Baer presented a proposed docket for the February Presbytery Meeting. Upon a motion properly made and seconded, the Roundtable **VOTED** to **APPROVE** the docket, subject to further revision as needed by the clerk, the moderator, and the vice moderator.

The Roundtable engaged in conversation regarding Presbytery worship for the February meeting and subsequent meetings.

The Rev. Jenny Peek and Elder Kirk Louis presented a report on behalf of the Anti-Racism Team. The team is preparing a contract with Crossroads Anti-Racism for consulting in the presbytery's anti-racism work, including

a leaders' retreat, coaching, and presbytery-wide training. Upon a motion properly made and seconded, the Roundtable **VOTED** to **APPROVE** the proposed contract.

Chris Tate, the chair of the Nominating Committee, spoke of various challenges related to that committee's work. Members of the Roundtable expressed their appreciation for the work of the Nominating Committee.

Skyler McDonnell, a member of the First Presbyterian Church of Stamford, has been proposed as a Young Adult Advisory Delegate (YAAD) for this year's General Assembly. Following e-mail consultation in December, the Stated Clerk reported their name to the Office of the General Assembly as the YAAD for PSNE. Upon a motion properly made and seconded, the Roundtable **VOTED** to **RATIFY** the appointment of Skyler McDonnell, subject to approval by the Presbytery at the next Stated Meeting, in accordance with the PSNE Bylaws, 6.5Q.

The Roundtable reviewed a proposal from the Board of Trustees on an allocation of unbudgeted investment income:

Crossroads Anti-Racism Contract	\$10,000.00	for the 2022 anti-racism work in PSNE
PIM	\$3,000.00	assistance for PIM's ongoing ministry with one chaplain
Clergy Retreats/Renewal	\$4,000.00	for use over the next 9 months for various renewal needs for PSNE clergy, retreat, etc. related to the pandemic
MLK Arson Fund	\$5,000.00	donation for ministry
Latinas in Action NWC	\$3,000.00	donation for ministry
Ministerial Relief Fund	\$8,000.00	to get some additional funds into this program of the Presbytery, which have been needed/depleted during the pandemic and not replenished in the usual way
Not So Churchy NWC	\$3,000.00	donation for ministry
Total:	\$36,000.00	

An additional \$4,000 in income is not allocated, and is available to reduce the operating deficit for 2022. Upon a motion properly made and seconded, the Roundtable **VOTED** to **APPROVE** the above proposal.

The meeting adjourned with prayer offered by Mildred McNeill at 10:52 a.m. The next meeting of the Roundtable will take place at 9:30 a.m. on Thursday, April 28, 2022.

Respectfully submitted,

-signed-

Rev. David A. Baer, Stated Clerk

Chris Tate, acting co-chair, presented the report of the Roundtable. He informed the Presbytery that the Roundtable had:

1. Voted to amend (change in bold) a schedule of meetings for 2022 as follows:
 - Presbytery Stated Meetings: Wednesday, February 16, at 5:30 p.m. (Zoom); Wednesday, May 25, at 5:30 p.m. (hybrid: host: Noroton Presbyterian Church); Saturday, September 17, at 10:00 a.m. (hybrid: host TBD); Wednesday, November 16, at 5:30 p.m. (hybrid: host: Warwick, Woodbury Union).
 - Roundtable: April 28, August 25, and October 27, all 9:30am-12pn over Zoom.

The Presbytery is reminded that, in accordance with the PSNE Bylaws, “The Roundtable shall have the authority to set the particular times and places of stated meetings, subject to amendment by the Presbytery” (3.5).

2. Voted to approve the contract with Crossroads Anti-Racism, who will assist with the Presbytery’s continued anti-racism work. (Final contract was provided with the materials from PSNE’s Anti-Racism Task Force, and is found below).

DRAFT



Crossroads Antiracism Organizing & Training

Dismantling Racism, Building Racial Justice in Institutions

2-Years Engagement with the Presbytery of Southern New England

Prepared by Jessica Vazquez Torres

Request for Services

The Rev. Shannan Vance-Ocampo, Executive Presbyter, and the Rev. Jenny Peek and Kirk Louis, Co-Chairs of the Anti-Racism and Equity Committee, of the Presbytery of Southern New England asked Crossroads National Program Director Jessica Vazquez Torres to conceive of what a yearlong + engagement that will continue to deepen and expand the antiracism work that began in the Presbytery in 2019.

Purpose and Outcomes

Central to the collaboration between the Presbytery of Southern New England and Crossroads is capacity building. Thus, this proposal seeks the following outcomes:

1. Continue the work of infusing the presbytery with shared theological language and frameworks that facilitate the conversation about and organizing around the Presbytery's antiracism commitments
2. Increase the fitness of strategically identified Presbytery leaders (both leaders of color and white leaders) to animate the work of antiracism in the presbytery
3. Provide thought partnership to Presbytery leadership as they work to build a critical mass within and navigate the terrain that creates a deeper engagement in and commitment to antiracism work in the Presbytery

Scope of Work

Crossroads will provide the following services to the Presbytery of Southern New England beginning in January 2022 to May 2023. Central to this collaboration is preparing the Presbytery to begin and complete a Racism Audit between the fall of 2023 and the end of 2024. This proposal covers the preparation for the audit but not the audit itself.

Leadership Coaching

Proposed Timeframe: January 2022 to December 2023

The aim of leadership coaching sessions is to continue sharpening antiracist leadership skills and practices, offer strategic thought partnership as the Executive Presbyter and the Stated Clerk navigate the path toward stage 4 in the continuum, and provide feedback that allows these two leaders to learn from their efforts. The agendas for these sessions will be collaboratively constructed to ensure they remain centered in the most relevant issues the leaders are facing.

The sessions will be facilitated by two Crossroads consultants. Beginning in January 2022, Crossroads consultants will gather with the Presbytery leaders every 6 weeks for a total of 13 sessions. Each session will last 90 minutes.

Visioning & Aims Virtual Conversations

Proposed Timeframe: January to March 2022

Building on the insights gleaned by the Antiracism Equity Committee's fall of one-to-one conversations with key presbytery leaders, this daylong retreat seeks to gather key leadership – Roundtable, Antiracism Equity Committee, Presbytery Staff, and any other key stakeholders collectively identified – to discern a shared vision for what an antiracist PSNE might be like and feel like, as well, as establish aims that will inform the Presbytery's antiracism strategy for a yet to be established timeframe.

The proposed format for this element of the contract is two 2-hour zoom between January and March 2022 and two 2-hour zoom conversations between January and March 2023.

These conversations will be facilitated by two Crossroads consultants.

Four weeks ahead of each conversation Crossroads' consultants will meet with select representatives from each group to ensure we are clear on the path ahead.

1.5 Days In-Person Capacity Building Retreat with Presbytery Staff, Antiracism Equity Committee, and Round Table

Proposed Timeframe: June 2022

The aim of this retreat is to strengthen the leadership of the PSNE's Roundtable, Antiracism Equity Committee, and Presbytery Staff to function as collaborators in moving the presbytery from Stage 2 to Stage 3 / Stage 4 in the continuum. While Roundtable and the Antiracism Equity Committee have distinct roles to play in the collaboration - Roundtable holds the strategy while the Antiracism Equity Committee holds the programmatic and organizing work - it is critically important the two entities as well as staff are aligned in grasping and determining how to intervene in: the determining the intersectional barriers to the shared vision, strategizing around barriers, theological articulation, articulating an action plan that accounts for the intersectional realities (gender, class, sexuality, immigrant status, etc.) of the Presbytery. This retreat also seeks to engage participants in energizing and purpose-filled conversations that awaken their imagination and strategic thinking of presbytery leaders. The retreat will be facilitated by two Crossroads staff.

Caveat: It is hard to determine in October 2021 at what stage in the pandemic we will be in March. Crossroads reserves the right to shift this element of the contract to a virtual format. Crossroads also will require the gathering be held in a space where appropriate distance can be maintained between participants that has appropriate ventilation. Crossroads will also require all participants be vaccinated and/or provide evidence of a negative COVID-19 test taken 48-hours before the gathering (laboratory administered, not rapid).

Strategic Coaching (2022-2023)

Roundtable

Once Roundtable's 12-hours of capacity building are completed, the table will have access to 18-hours of strategic coaching and support from two Crossroads' consultants. These hours can be used for evaluative conversation, thought partnership, feedback, and strategic design. These sessions can be pre-scheduled at regular intervals or scheduled as needed with 3-weeks' notice.

Antiracism & Equity Committee

The conveners of the Antiracism & Equity Committee will have access to 18 hours of strategic support - evaluative conversation, thought partnership, feedback of design and program ideas, and strategic coaching - delivered by a Crossroads consultant.

Additionally, two Crossroads consultants will provide 8-hours of direct capacity building to the Antiracism & Equity Committee.

Presbytery-Wide Capacity Building

Proposed Timeframe: June 2022

Given the need to continue to widen the pool of leaders to engage in this work, Crossroads will facilitate three learning series aimed introducing shared language and shared frameworks. The series will be conducted in collaboration with the Presbyteries Antiracism & Equity Committee.

Series 1: What is antiracism and what does it require of us?

Dates of Training: 6 – 8pm ET on Zoom
October 5th, October 19th, November 2nd, November 16th

The aim of this series is to engage and bring along the wider membership of the presbytery. It will be comprised of four-2 hours webinars (15 minutes of centering, 75 minutes of content, 30 minutes of Q&A). Two Crossroads consultants will organize each session around a question:

- What is antiracism and what theological values does it require of Christians?
- Why having a complex framework of racism and how is it linked to white supremacy is crucial to antiracism work?
- Why must antiracism work be intersectional?
- How racism and white supremacy generate covert barriers to antiracism work?

We will collaborate with the Presbytery to offer language interpenetration. This series can be recorded and leased by the Presbytery for up to a year.

Series 2: Becoming a White Co-Conspirator

(Proposed Timeframe: January to May 2023)

Facilitated by two white Crossroads consultants with support from Antiracism & Equity Committee members, the aim of this series to engage and challenge a strategically identified cohort of 25-white leaders (made up of at least of 40% cisgender men and 40% cisgender women) to engage in a 9-month community of practice. The objectives of this cohort are:

- Engaging participants in a joyful community of resistance where all are challenged and energized for the sacred for repairing community
- Cultivating individual and collective stakes in dismantling white supremacy and racism
- Exploring the intersections of race and gender, class, sexuality, and ability paying particular attention to the ways these impact the ways white people engage antiracism work
- Building capacity for white individuals to “own” the work of antiracism in the Presbytery theologically
- Engaging practices that enable them as white people to exercise their leadership in this work in accountability to people of color

The series will be comprised of:

- Five - 2 hours learning and exploration sessions to be held monthly
- Four – 2 hours check-in sessions facilitated by a Crossroads consultant and a member of the Antiracism & Equity Committee

Participation in series 1 is a pre-requisite to be considered for this cohort.

Series 3: Building a People of Color Community of Solidarity

(Proposed Timeframe: January to May 2023)

Facilitated by two Crossroads’ consultants who are people of color with support from Antiracism & Equity Committee members, the aim of this series is to engage, cultivate, and nurture a cadre of 20 to 25 strategically selected leaders of color to conspire and collaborate with the Presbytery’s Antiracism & Equity Committee and Roundtable leadership in moving forward the work of antiracist transformation. The objectives of this cohort are:

- Engaging participants in a joyful community of resistance where all are challenged and energized for the sacred for repairing community
- Cultivating individual and collective stake in dismantling white supremacy and racism within the presbytery
- Exploring the intersections of race and gender, class, sexuality, and legal status paying particular attention to the ways these impact the ways people of color engage antiracism work
- Building capacity of people of color to “own” the work of antiracism in the Presbytery theologically
- Engaging practices that enable people of color to exercise their leadership powerfully and in solidarity with each other

The series will be comprised of:

- Five – 2-hours learning and exploration sessions to be held monthly
- Four – 2 hours check-in sessions facilitated by a Crossroads consultant and a member of the Antiracism & Equity Committee

Participation in series 1 is a pre-requisite to be considered for this cohort.

Financial Implications

The total fee for the services outlined above is \$43,240.

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3. Voted to approve a proposal from the Board of Trustees on how to allocate unbudgeted investment income (details in Roundtable Minutes above).

The Roundtable presented a set of amendments to the Presbytery Bylaws. (This was the second reading, the amendments having previously been presented at the November Stated Meeting.) Upon the recommendation of the Roundtable, and by the required two-thirds majority, the Presbytery **VOTED** to **ADOPT** the following amendments:

Section 8 – The ~~Committee~~ *Commission* on Ministry

8.1. The ~~Committee~~ *Commission* on Ministry shall carry out the work of the Presbytery as Pastor, Counselor, and Advisor to the Presbytery's ministers and congregations (G-3.0307). It shall be composed of two co-chairpersons and sixteen other members, divided as evenly as possible between ministers and ruling elders.

8.2. The ~~Committee~~ *Commission* on Ministry shall have the authority and the responsibility:

- A. To develop and maintain mechanisms and processes to serve as pastor and counselor to its ministers of the Word and Sacrament commissioned pastors [also known as commissioned ruling elders]), and certified Christian educators of the presbytery; to facilitate the relations between the presbytery and its congregations, ministers of the Word and Sacrament, commissioned pastors, and certified Christian educators; and to settle difficulties on behalf of the presbytery where possible and expedient (G-3.0307).
- B. To make recommendations to the Presbytery regarding:
 - 1. the Standards for Ministerial Compensation.
 - ~~2. approval of terms of call for all installed pastors;~~
 - ~~3. annual validation of the ministries of those minister members serving in ministries beyond the PC(U.S.A.)~~
- C. To provide counseling resources for professionals in the parishes and specialized ministries as the need may arise;
- D. To provide for the spiritual and emotional development of all clergy;
- ~~E. To appoint a moderator of a session where the pulpit is declared vacant;~~
- F. To counsel with a member church if the various constituencies of the congregation are not fairly represented on the session;
- ~~G. To appoint a commission for the ordination and/or installation of a minister who has received a properly approved call to labor within the bounds of Presbytery;~~

- ~~H. To dismiss ministers, in good standing, who are without pastoral charge, in the intervals between stated meetings of Presbytery;~~
- ~~I. To dissolve pastoral relationships and dismiss ministers in good standing to a calling Presbytery, in the interval between stated meetings of Presbytery, when requested by both the congregation and the minister;~~
- J. *To present for examination by the Presbytery candidates for ordination to the Ministry of Word and Sacrament who have received a call, or who have undertaken a ministry eligible for validation within the bounds of the Presbytery.*

8.3. The Commission on Ministry shall have the ~~Presbytery's authority to dissolve the pastoral relationship in cases where the congregation and pastor concur, to grant permission to labor within or outside the bounds of the Presbytery, and to dismiss members to other presbyteries, provided that all such actions be reported at the next stated meeting of the Presbytery authority to act on behalf of the Presbytery:~~

- A. *To dissolve the pastoral relationship in cases where the congregation and pastor concur.*
- B. *To grant permission to labor within or outside the bounds of the Presbytery.*
- C. *To appoint moderators of sessions where there is no installed pastor, or where the installed pastor is unable to serve as moderator.*
- D. *To approve terms of call for installed pastors, provided that such terms meet or exceed the minimum standards approved by the Presbytery.*
- E. *To create and dissolve temporary pastoral relationships.*
- F. *To validate annually the ministries of those minister members serving in ministries beyond the PC(U.S.A.).*
- G. *To appoint a commission for the ordination and/ or installation of a minister who has received a properly approved call to labor within the bounds of Presbytery.*
- H. *To dismiss ministers, in good standing, who are without pastoral charge.*
- I. *To dissolve pastoral relationships and dismiss ministers in good standing to a calling Presbytery, in the interval between stated meetings of Presbytery, when requested by both the congregation and the minister.*
- J. *To examine and receive minister members from other presbyteries, making suitable provision for such ministers to be presented and welcomed at a subsequent meeting of the Presbytery.*
- K. *To examine and receive ministers of other denominations seeking temporary membership during their term of service at one of the congregations of the Presbytery, making suitable provision for such ministers to be presented and welcomed at a subsequent meeting of the Presbytery.*
- L. *To confer upon minister members the status of Honorably Retired, making suitable provision, as appropriate, for the recognition of these ministers at a subsequent meeting of the Presbytery.*

All such actions shall be reported at the next stated meeting of the Presbytery, at which time the Presbytery may, if it chooses, rescind or amend these actions.

Section 9 – The ~~Committee~~ *Commission* on Preparation for Ministry

- 9.1. The ~~Committee~~ *Commission* on Preparation for Ministry shall be composed of a chairperson or two co-chairpersons, and sufficient members to constitute a total membership of nine. The members of this committee shall be ministers or elders, and their numbers shall be as nearly equal as possible.
- 9.2. The ~~Committee~~ *Commission* on Preparation for Ministry shall have the following responsibilities:
- A. To adhere to the provisions of the *Book of Order* G-2.06 and all other constitutional provisions regarding the selection, care, and supervision of candidates for professional ministry;
 - B. To see to the observance of all such provisions of the *Book of Order* by each candidate under care of the Presbytery and by each prospective candidate;
 - ~~C. To enroll inquirers on behalf of the Presbytery, provided that the action shall be reported at the next stated meeting of the Presbytery;~~
 - D. To fulfill such other related functions as may be properly assigned to the committee by the Presbytery or the Roundtable.
- 9.3. *The Commission on Preparation for Ministry shall have the authority to act on behalf of the Presbytery:*
- A. *To enroll inquirers;*
 - B. *To receive candidates for the Ministry of Word and Sacrament;*
 - C. *To grant candidates permission to negotiate for service;*
 - D. *To certify candidates ready to receive a call (G-2.0607);*
 - E. *To transfer the covenant relationship of inquirers or candidates, with the approval of the sessions and the other presbytery involved (G-2.0608);*
 - F. *To remove candidates or inquirers from the roll, for sufficient reasons, and after affording the candidate or inquirer an opportunity to be heard (G-2.0609).*

All such actions shall be reported at the next stated meeting of the Presbytery, at which time the Presbytery may, if it chooses, rescind or amend these actions.

REPORT OF THE TRUSTEES

The President of the Corporation, Andre Castillo, presented the report of the Board of Trustees. He informed the assembly that the Presbytery’s investments had generated additional income, and that, in consultation with the Presbytery Roundtable, the Trustees were proposing the following allocation of this income:

Investment Income Distribution Proposal

<i>Crossroads Anti-Racism Contract</i>	\$10,000.00	To support the 2022 anti-racism work in PSNE
<i>Presbytery Immigrant Ministry</i>	\$3,000.00	Assistance for PIM's ongoing ministry with one chaplain
<i>Clergy Retreats/Renewal</i>	\$4,000.00	For use over the next 9 months for various renewal needs for PSNE clergy, retreat, etc. related to the pandemic
<i>MLK Arson Fund</i>	\$5,000.00	Donation for ministry. For the rebuilding of the MLK property after the arson in late 2020.
<i>Latinas in Action NWC</i>	\$3,000.00	Donation for ministry. Latinx in Action is a New Worshipping Community of PSNE based on Cape Cod, MA which relates to Latina women through worship, arts and trauma healing. This community is led by Katia Dacunha.
<i>Ministerial Relief Fund</i>	\$8,000.00	The Ministerial Relief Fund of the Presbytery has been needed during the pandemic but has not been replenished as much as usual. This is to help with this important fund that supports our clergy and candidates when needs arise.
<i>Not So Churchy NWC</i>	\$3,000.00	Donation for ministry. Not So Churchy is a spiritual community created by and for those who have been hurt and stifled by the traditional church. This community is led by the Rev. Mieke Vandersall.
Total:	\$36,000.00	

Upon the recommendation of the Trustees, the Presbytery **VOTED** to **APPROVE** the above allocations.

Mr. Castillo reported that the Trustees had received a request from St. Andrew Presbyterian Church in Groton, asking the Presbytery to co-sign the papers for the Presbyterian Investment and Loan Program loan they have applied for. Upon the recommendation of the Trustees, the Presbytery **VOTED** to **ADOPT** the following resolution, as required by PILP:

RESOLVED, the St. Andrew Presbyterian Church ("Church") located at 310 Fort Hill Road, Groton, CT 06340 has applied for a loan as follows from the Presbyterian Church (U.S.A.) Investment and Loan Program, Inc. ("Lender"):

Amount of Loan: \$130,000.00 Type of Loan: (check one)

Secured Loan: (Evidenced by a Promissory Note and Secured by a Mortgage/Deed of Trust) Church does not hold fee simple title to the property to be used as security for the loan.

Unsecured Loan: (Evidenced by a Promissory Note)

FURTHER, RESOLVED, The Presbytery of Southern New England, Inc., a Connecticut nonstock corporation, ("Presbytery") holds fee simple title to the property to be used as security for the loan and agrees to mortgage the said property to Lender as collateral for the amount of the loan;

FURTHER, BE IT RESOLVED, the Presbytery having received and reviewed the Loan application of the Church, a member in good standing of this Presbytery, approves the Loan application, guarantees the repayment of principal and interest on the loan to the Lender and agrees to be a co-borrower on the loan to the Lender as described above. The officers of the Presbytery as listed on the attached Certificate of Incumbency marked Exhibit A are authorized to sign any and all loan documents, as a co borrower, including, but not limited to the Deed of Trust/Mortgage (as applicable) and Promissory Note as authorized agents of the Presbytery.

Mr. Castillo reported that Christ Presbyterian Church in Springfield, a former congregation of PSNE dismissed to the Evangelical Presbyterian Church in 2014, has made two requests of the Presbytery. According to the dismissal agreement, the church is required to obtain the permission of PSNE before encumbering its property in the ten years following dismissal. The church has recently completed a

capital campaign for renovations to its property, and while the cost of these improvements will be covered by pledges, the church would like to obtain a line of credit for \$240,000 secured by its property for cash-flow purposes during the renovations. The church has requested permission for this encumbrance on the property, and also for PSNE to execute a Corrective Release Deed. As a show of good faith, Christ Presbyterian Church has made an early payment of the full amount owed to PSNE in the remaining three years covered by the dismissal agreement. Upon the recommendation of the Trustees, the Presbytery **VOTED** to:

- **GRANT PERMISSION** to Christ Presbyterian Church of Springfield to obtain a loan secured by their property in amount not to exceed \$240,000, in accordance with the dismissal agreement.
- **AUTHORIZE** the President or Secretary of the Corporation to execute the attached Corrective Release Deed.

Affected Premises:
1597 Allen Street
Springfield, MA 01118

CORRECTIVE, CONFIRMATORY AND RELEASE DEED

KNOW ALL MEN BY THESE PRESENTS THAT, ***Presbytery of Southern New England, Inc.***, a Connecticut nonprofit Corporation (hereinafter the “Grantor”) located at PO Box 388, Chester, CT 06412, formerly known as The Presbytery of Connecticut Valley, Incorporated,

for consideration paid and in full consideration of LESS THAN ONE HUNDRED no/100 (\$100.00) DOLLARS,

grant to ***Christ Presbyterian Church, Inc.***, of 1597 Allen Street, Springfield, Hampden County, Massachusetts, (hereinafter, the “Grantee”)

with ***Quitclaim Covenants***,

The land in Springfield, Hampden County, Massachusetts, bounded and described as follows:

PARCEL 1

Beginning at the southeast corner of the land hereby conveyed at the west end of a stone wall on the northerly side of Allen Street by land now or formerly of George Converse, and running thence North 50 1/2° West ten (10) rods along said street to a stone bound; thence North 66' West thirty-six (36) rods

along said street to the Wachouge School lot; thence North 29° East six (6) rods by said school lot; thence North 32° East fifty-eight (58) rods by land now or formerly of Daniel E. Webster to a stone bound; thence South 63° East thirty (30) rods by land of said Webster to the northwest corner of said Converse land; thence South 11° West fifty-two (52) rods by said Converse land aforesaid and on old ditch to a cross ditch; thence South 44° West fifteen (15) rods by the Converse land to the place of beginning and said Allen Street, and containing about 16 acres of land.

Except the land deeded away by the Presbytery of Connecticut Valley Incorporated to Michael W. Albano under deed dated September 28, 1961 and recorded in the Hampden County Registry of Deeds under Book 2839, Page 210;

Also, except the land deeded away by the Presbytery of Connecticut Valley Incorporated to Michael W. Albano under deed dated October 24, 1962 and recorded in the Hampden County Registry of Deeds under Book 2918, Page 553;

Also, except the land deeded away by the Presbytery of Connecticut Valley Incorporated to Michael W. Albano under deed dated June 8, 1964 and recorded in the Hampden County Registry of Deeds under Book 3034, Page 243.

With the exception of those lots noted above, being the same premises conveyed to the Grantor by deed of Theodora K. Garlick dated May 14, 1957 and recorded in aforesaid Registry of Deeds under Book 2543, Page 397.

And further, the land in Springfield, Massachusetts described as follows:

PARCEL II

The land in Springfield, Hampden County, Massachusetts beginning at a point in the north side of Allen Street at the southwesterly corner of land now or formerly of Presbytery of Connecticut Valley, Inc. and running thence N 17° 39' 05" E along last named land 99.00 feet, thence continuing along last named land N 20° 55' 10" E, a distance of 62.26 feet to land of Michael W. Albano; thence turning and running N 72° 14' 23" W along last named land a distance of 59.84 feet to other land of the City of Springfield; thence turning and running S 18° 31' 07" along last named land, a distance of 161.25 feet to a point in the north side of Allen Street S 72° 18' 35" E, a distance of 58.73 feet to the place of beginning. Containing approximately 9,381 square feet of land.

PARCEL III

The land in Springfield, Hampden County, Massachusetts, beginning at the Northeasterly corner of land now or formerly of Woodward thence N 72° 14' 23" W, along land of said Woodward to land marked "City of Springfield" as shown on plan recorded herewith; thence N 18° W 31' 07" E, two hundred forty seven and 93/100 (247.93) feet along land of the city of Springfield to a point; thence in a general northerly and northeasterly direction in a curved line having a radius of three hundred fifty (350) feet and angular distance of two hundred forty and 64/100 (240.64) feet to a point at land now or formerly of Michael W. Albano and land now or formerly of the Presbytery of Connecticut Valley, Incorporated thence S 20° 44' 10" W, along land now or formerly of the Presbytery of Connecticut

Valley, Incorporated, a distance of four hundred sixty-nine and 67/100 (469.67) feet to the point of the beginning.

The undersigned on behalf of the Grantor affirmatively states that he/she executed this deed having received the full power and authority to do so by the governing body of the Presbytery of Southern New England, Inc.

Being the same premises conveyed to the Grantor by deed of Christ Presbyterian Church dated May 10, 1989 noted as Parcels 1 and II on said deed and recorded in the Hampden County Registry of Deeds in Book 7163, Page 451, see also deed dated November 3, 2014 and recorded as aforesaid in Book 20531, Page 338.

This Deed is meaning and intending to correct the Grantee’s legal corporate name as Christ Presbyterian Church, Inc, and to fully release the reverter clause in the prior deed dated November 3, 2014 and recorded with the Hampden County Registry of Deeds in Book 20531, Page 338, and also to fully and finally release the prior clause requiring the payment of 10% (ten percent) fee to Grantor if property is sold on or before December 31, 2024.

Executed as a sealed instrument under the pains and penalties of perjury this _____ day of October, 2021.

Presbytery of Southern New England, Inc.

Witness

By:

Its:

Witness

STATE OF CONNECTICUT

County of _____

October _____, 2021

On this ____ day of October, 2021, before me, the undersigned notary public, personally appeared, _____, in his/her capacity as _____, for the Presbytery of Southern New England, Inc., proved to me through satisfactory evidence of identification, being (check whichever applies): driver’s license or other state or federal governmental document bearing a photographic image, oath or affirmation of a credible witness known to me who knows the above signatory, or my own personal knowledge of the identity of the

signatory, to be the person whose name is signed above, and acknowledged the foregoing to be signed by him/her voluntarily for its stated purpose.

Commissioner of the Superior Court
Notary Public
My commission expires:
Seal

The United Presbyterian Church in Milford has asked for the permission of the Presbytery to redirect the housing allowance for their pastor, the Rev. Stephen Scovell, to be paid instead as a contribution to his 401(3)b plan. Mr. Scovell lives in a manse provided by the employer of his wife, who is a UCC minister.

Upon the recommendation of the Trustees, the Presbytery **VOTED** to **GRANT PERMISSION** to the United Presbyterian Church to reallocate the money designated for the pastor's housing to other forms of compensation. Such permission will extend for the duration of Rev. Scovell's service at the United Presbyterian Church, provided that Rev. Scovell's housing needs are met

RECESS

The Presbytery observed a brief recess.

COMMISSIONING OF ANNE WEIRICH

The Rev. Anne Weirich (HR) will be leading an ecumenical trip to the Holy Land. The moderator led the assembly in a brief service of commissioning, in which the Presbytery promised its prayers of support.

REPORT OF THE GENERAL PRESBYTER

The General Presbyter, the Rev. Shannan Vance-Ocampo, offered her report. She noted the pressures weighing on everyone and urged patience and understanding as we move out of this late stage of the pandemic. Ms. Vance-Ocampo reflected on the story of Mikaela Shiffrin, an Olympic skier.

Ms. Vance-Ocampo noted that one of the top words shared during the worship service was “anxiety.” She ended her report with an image of a North Atlantic right whale mother and child, as a sign of hope for the renewal of the creation.

REPORT OF THE ANTI-RACISM TASK FORCE

The Rev. Jenny Peek and the Rev. Dr. David Van Dyke gave the report of the Anti-Racism Task Force. Dr. Van Dyke recounted the history of the Presbytery’s anti-racism work, and the Roundtable’s subsequent affirmation and focusing of that work. The task force has come to appreciate the difficulty of this work and the need for people to push the Presbytery to learn and grow. He characterized the present moment as a “pivot point,” where members of the Presbytery community would be invited to take part in the journey. Ms. Peek highlighted the series of presbytery-wide webinars, beginning this fall, to explore what anti-racism is and what it requires of us in the church. She urged those with questions to contact her or the other co-chair, Elder Kirk Louis.

COMMITTEE ON MINISTRY

Pamela Spence Bakker offered the report of the Committee. Although the Rev. Gregory Keosaian, a member of the Presbytery of Northeast New Jersey, was meant to be examined and received at this meeting, a family emergency has prevented him from attending. The Committee—now the *Commission* on Ministry—will examine and receive Mr. Keosaian using the new authority granted under the Bylaws, and Mr. Keosaian will be introduced to the Presbytery at a later time.

Ms. Spence Bakker noted that the Presbytery had already approved the retirements of the Rev. Melodie Long and the Rev. Stephen Crocco as part of the consent motion. She invited the Rev. David Bennett, Resource Presbyter of the Presbytery of Northern New York, to offer some words of thanksgiving for Ms. Long’s ministry. The Rev. William Goettler reflected in a similar manner on the ministerial service of Mr. Crocco. Elder Janet Wade-Utay, a member of the Committee on Ministry, offered a celebratory prayer in recognition of these retirements.

Ms. Spence Bakker introduced the Rev. Lynn Barger Elliott and the Rev. Mark Barger Elliott, members of the Presbytery of the Twin Cities Area. At a congregational meeting of the First Presbyterian Church of Greenwich held on January 9, the church extended a call to Mr. and Mrs. Barger Elliott to serve as co-pastors. Upon the recommendation of the Committee on Ministry, the Presbytery proceeded to examine Mr. and Mrs. Barger Elliott for membership. Following the examination, Mr.

and Mrs. Barger Elliott were excused from the meeting. The Presbytery **VOTED** to **APPROVE** the examination; to **ENROLL** Mr. and Mrs. Barger Elliott as members of PSNE upon their dismissal from the Presbytery of the Twin Cities Area; and **APPROVE** the call of the First Presbyterian Church of Greenwich to Mr. and Mrs. Barger Elliott to serve as co-pastors, effective March 1, and subject to the following terms:

DRAFT

Annual Reporting Form 2022 Terms of Call for Parish Clergy

Part A

1.	Cash salary <small>Include all annual cash salary. Also include employee contributions to 403(b)(9) plans, tax-sheltered annuity plans, salary reduction contributions to flexible health spending accounts, and cafeteria plans.</small>		
	<input type="checkbox"/> Salary	115,000	
	<input type="checkbox"/> Employee retirement contributions		1 115,000
2.	Housing allowance, utilities, and furnishings allowances		2 40,000
3.	Employing organization contributions to 403(b)(9) plans, tax-sheltered annuity plans and equity allowances <small>(Matching contributions to the Board's Retirement Savings Plan should not be included.)</small>		3
4.	Bonus		
	<input type="checkbox"/> All unvouchered allowances		
	<input type="checkbox"/> Gifts from employing organizations		
	<input type="checkbox"/> Manse equity allowances and grants		
	<input type="checkbox"/> Bonus		4
5.	SECA – Self Employment Contributions Act <small>(For reimbursement in excess of 50% of the minister's SECA tax obligation—for reimbursement up to 50%, use line 11 below.)</small>		5
6.	Other allowances <small>(including co-payment and medical expense reimbursement allowances) Do not include expenses reimbursed through vouchers or Benefits Plan dues.</small>		6
7.	Manse amount <small>(must be at least 30% of Lines 1-6 for members residing in a manse)</small>		7
8.	Total Annual Effective Salary (total of Lines 1-7)		8 155,000

Part B-Additional information for Presbytery

9.	Benefits Plan Dues		
			9 49,000
10.	Accountable Reimbursements (vouchered)		
	<input type="checkbox"/> Continuing Education Reimbursements (\$1,000 minimum)	2,500	
	<input type="checkbox"/> Automobile Expenses	2,500	
	<input type="checkbox"/> Professional Expenses	7,100	
	<input type="checkbox"/> Other vouchered	2,500	10 14,600
11.	SECA Allowance (up to 50% of estimated obligation)		11 11,361
12.	Optional group plan for medical deductibles, coinsurance and dental		12

Name of Clergy: **Rev. Mark Barger Elliott** (Co-Senior Pastor)

Church name: First Presbyterian Church of Greenwich

Church Town: Greenwich

Church membership as of Dec. 20, 2021: 771

Annual vacation (# weeks): 4

Annual study leave (# weeks): 4

Annual holidays (# days): 15 approx.

Working units (or hours) per week: 40hrs

Date of last sabbatical: Year sabbatical anticipated (after 6 years of continuous service in same church and every 6 years thereafter)

Name of person filling out form: Lailu S. Walls

Email of person filling out form: lailu.walls@fpcg.org

Date: 12/22/21

Annual Reporting Form 2022 Terms of Call for Parish Clergy

Part A

1.	Cash salary Include all annual cash salary. Also include employee contributions to 403(b)(9) plans, tax-sheltered annuity plans, salary reduction contributions to flexible health spending accounts, and cafeteria plans.		
	<input type="checkbox"/> Salary	70,000	
	<input type="checkbox"/> Employee retirement contributions		1 70,000
2.	Housing allowance, utilities, and furnishings allowances		2 10,000
3.	Employing organization contributions to 403(b)(9) plans, tax-sheltered annuity plans and equity allowances (Matching contributions to the Board's Retirement Savings Plan should not be included.)		3
4.	Bonus		
	<input type="checkbox"/> All unvouchered allowances		
	<input type="checkbox"/> Gifts from employing organizations		
	<input type="checkbox"/> Manse equity allowances and grants		
	<input type="checkbox"/> Bonus		4
5.	SECA – Self Employment Contributions Act (For reimbursement in excess of 50% of the minister's SECA tax obligation—for reimbursement up to 50%, use line 11 below.)		5
6.	Other allowances (including co-payment and medical expense reimbursement allowances) Do not include expenses reimbursed through vouchers or Benefits Plan dues.		6
7.	Manse amount (must be at least 30% of Lines 1-6 for members residing in a manse)		7
8.	Total Annual Effective Salary (total of Lines 1-7)		8 80,000

Part B-Additional information for Presbytery

9.	Benefits Plan Dues		9 8,000
10.	Accountable Reimbursements (vouchered)		
	<input type="checkbox"/> Continuing Education Reimbursements (\$1,000 minimum)	1,250	
	<input type="checkbox"/> Automobile Expenses	1,250	
	<input type="checkbox"/> Professional Expenses	3,600	
	<input type="checkbox"/> Other vouchered	1,250	10 7,350
11.	SECA Allowance (up to 50% of estimated obligation)		11 6,120
12.	Optional group plan for medical deductibles, coinsurance and dental		12

Name of Clergy: **Rev. Lynn Barger Elliott** (Co-Senior Pastor)

Church name: First Presbyterian Church of Greenwich

Church Town: Greenwich

Church membership as of Dec. 20, 2021: 771

Annual vacation (# weeks): 4

Annual study leave (# weeks): 4

Annual holidays (# days): 15 approx.

Working units (or hours) per week: 20hrs

Date of last sabbatical*: Year sabbatical anticipated (after 6 years of continuous service in same church and every 6 years thereafter)

Name of person filling out form: Lailu S. Walls

Email of person filling out form: lailu.walls@fpcg.org

Date: 12/22/21

Ms. Spence Bakker presented a proposal from the Committee on Ministry to establish an administrative commission for the Turn of River Church of Stamford. Upon the recommendation of the Committee, the Presbytery **VOTED** to **ESTABLISH** an Administrative Commission to work in partnership with the Session of the Turn of River Presbyterian Church of Stamford, at their own request, to assess that Church's continuing viability for ministry and mission:

If as a result of this assessment, it is the determination of the Administrative Commission that the Turn of River Presbyterian Church of Stamford is not able to continue as a congregation of the Presbytery, then the Commission shall have the power and authority to carry out all matters related to either a merger with another Church or Churches, or the dissolution of the Church, to include:

1. The assumption of original jurisdiction, in accordance with **Book of Order G-3.0303e**.
2. The pastoral care of the members.
3. The arrangement of an appropriate celebration of the ministry and mission of the congregation.
4. The orderly dismissal of members to other congregations of their choosing.
5. The securing, holding, and using of the properties of the congregation.
6. The making of recommendations to the Presbytery about the sale or disposition of such property.

The following members were appointed to the commission:

- Armin Thies, Ruling Elder, First Presbyterian Church of New Canaan (CT)
- Joan Priest, Teaching Elder, Member-at-Large (CT)
- Andre Castillo, Teaching Elder, First Presbyterian Church of Greenwich (CT)

Ms. Spence Bakker presented a proposal from the Committee on Ministry to establish an administrative commission for the organization of the Igreja Presbiteriana Brasileira de Hyannis as a congregation of PSNE.

Presbitério do Sul da Nova Inglaterra
Comissão do Ministério

Recomendação para estabelecer uma Comissão Organizadora
para a Igreja Presbiteriana Brasileira

A Comissão de Ministério **RECOMENDA** que o Presbitério **ESTABELEÇA** uma Comissão Administrativa com o propósito de organizar a Igreja Presbiteriana Brasileira de Hyannis como uma congregação do Presbitério do Sul da Nova Inglaterra. Esta Comissão Administrativa terá autoridade para:

1. Receber pedidos de membresia na igreja, na forma de comitê organizador (G-1.0201), que deverá ser elaborado em português e inglês.
2. A seu critério, declarar a Igreja Presbiteriana Brasileira uma congregação organizada do presbitério.
3. Assumir os plenos poderes o conselho, até que seja instalado um conselho devidamente eleito, incluindo:
 - A autoridade para convocar uma reunião da congregação para eleger presbíteros e presbíteras e, se a congregação assim decidir, diáconos e diaconisas.
 - A autoridade para treinar, examinar, ordenar e instalar as pessoas eleitas pela congregação.
4. Trabalhar em estreita colaboração com a congregação nas seguintes áreas:
 - Nomeando formalmente a liderança pastoral instalada.
 - Planejamento para o serviço e testemunho da congregação.
 - Fornecer treinamento e recursos aos oficiais, especialmente no que diz respeito à política e finanças.
 - Aconselhamento sobre incorporação e estatutos para a congregação em conformidade com a Constituição da Igreja Presbiteriana (EUA).
5. Conduzir um culto de organização, no qual a comissão ordenará oficiais da igreja, expressará agradecimento a Deus em nome do Presbitério pelo ministério da congregação e pedirá a bênção de Deus sobre a nova congregação.

Presbytery of Southern New England
Committee on Ministry

Recommendation to establish an Organizing Commission
for the Igreja Presbiteriana Brasileira

The Committee on Ministry **RECOMMENDS** that the Presbytery **ESTABLISH** an Administrative Commission for the purpose of organizing the Igreja Presbiteriana Brasileira of Hyannis as a congregation of the Presbytery of Southern New England. This Administrative Commission shall have the authority to:

1. Receive applications for membership in the church, in the form of an organizing covenant (G-1.0201), which shall be prepared in both Portuguese and English.
2. At its discretion, declare the Igreja Presbiteriana Brasileira an organized congregation of the presbytery.
3. Assume the powers of the session, until such time as a duly elected session is installed, including:
 - The authority to call a meeting of the congregation to elect ruling elders and, if the congregation so decides, deacons.
 - The authority to train, examine, ordain, and install those persons elected by the congregation.
4. Work closely with the congregation in the following areas:
 - Formally calling installed pastoral leadership.
 - Planning for the service and witness of the congregation.
 - Providing training and resources to officers, especially with respect to polity and finance.
 - Counseling concerning incorporation and bylaws for the congregation conforming to the Constitution of the Presbyterian Church (U.S.A.).
5. Conduct a service of organization, in which the commission will install church officers, express thanksgiving to God on behalf of the Presbytery for the congregation's ministry, and ask God's blessing upon the new congregation.

Aliança Organizadora

Nós, abaixo assinados, em resposta à graça de DEUS, desejamos ser constituídos e organizados como uma congregação da Igreja Presbiteriana (EUA), para ser conhecidos como *Igreja Presbiteriana Brasileira (Brazilian Presbyterian Church)*. Nós prometemos conviver juntos em unidade, e trabalhar juntos no ministério como discípulos de JESUS CRISTO, vinculados a ele, e aos outros, como uma parte do corpo de CRISTO neste lugar, conforme os princípios da fé, missão e ordem da Igreja Presbiteriana (EUA).

Organizing Covenant

We, the undersigned, in response to the grace of God, desire to be constituted and organized as a congregation of the Presbyterian Church (U.S.A.), to be known as *Igreja Presbiteriana Brasileira (Brazilian Presbyterian Church)*. We promise and covenant to live together in unity and to work together in ministry as disciples of Jesus Christ, bound to him and to one another as a part of the body of Christ in this place according to the principles of faith, mission, and order of the Presbyterian Church (U.S.A.).

Assinaturas/Signatures

Upon the recommendation of the Committee, the Presbytery **VOTED** to **ESTABLISH** the Commission. The following members were appointed: Elder Peter Cameron (Cumberland: Calvin), Rev. Gregory Keosaian (pending his reception as a member of PSNE), Elder Gerson Roca (Providence), and Rev. Anne Weirich.

Lastly, Ms. Spence Bakker noted the recent death of two members of the Presbytery, the Rev. Murray Blackadar, and the Rev. Edward Soares, and she offered a prayer of thanksgiving for their lives and ministry in PSNE.

In its written report, the Committee informed the Presbytery that it had:

1. Reviewed a resource, "Employment Guidance for PC(USA) Sessions and Session Personnel Committees," which it commends to the churches of PSNE. (This document is included in the meeting materials as Ref. H-1.)
2. Added the Rev. Ed Sackett, a member of Mission Presbytery, to the pulpit supply list.
3. **APPOINTED** the Rev. Virginia Smanik moderator of the session of Crossroads Presbyterian Church of Waterford, effective December 8, 2021.
4. Granted permission to the Providence Presbyterian Church to form a Pastor Nominating Committee.
5. Approved a position description for a supply pastor for the Crossroads Presbyterian Church.

6. Granted permission to the First Presbyterian Church of New Canaan to form an Associate Pastor Nominating Committee.
7. Appointed the following persons to serve on the Presbytery's Sexual Misconduct Prevention Team for the year 2022: John Sandel, Lisa Baker, Deb Packard, Terrlyn Curry Avery and Dale Green. These names are being reported at the first Stated Meeting of the year, in accordance with the Sexual Misconduct Prevention Policy.

(Actions set in **BOLD TYPE** have been taken on behalf of the Presbytery, with the authority granted to the Committee under the PSNE Bylaws.)

NOMINATING COMMITTEE

The Rev. Chris Tate presented the report of the Nominating Committee. On behalf of the Committee, he placed in nomination the following persons for the positions and terms indicated:

Co-Chair of Roundtable: Rev. Jason Santalucia (TE, Brookfield: Valley) class of 2022 (completing a vacancy in the current Co-Chair term)

Committee on Preparation for Ministry: Rev. Richard Crocker (Honorably Retired), class of 2024

Committee on Ministry: Rev. Dr. Scott Herr (First: New Canaan), class of 2024

Young Adult Advisory Delegate to the 225th General Assembly: Skyler McDonnell (First: Stamford)

(The Roundtable had already appointed Skyler to this position, through the authority granted them by the PSNE By-laws; the Presbytery is merely being asked to ratify this appointment, in this instance.)

There were no nominations from the floor.

Upon a motion properly made and seconded, the Presbytery **VOTED** to **CLOSE** the nominations, thereby electing the slate as presented.

COMMITTEE ON PREPARATION FOR MINISTRY

The Committee's report was presented in writing, and contained the following items of information:

- CPM met on January 11 with Teresa Waggener from the Office of Immigration Issues/Office of the General Assembly. She shared her power point presentation "All the Gifts Necessary to be

the Body of Christ” and a discussion followed regarding our international students and ways the Office of Immigration Issues can be of help to our students.

The committee also attended two sessions: CPM Basics Part One and Part Two: What Every Committee Member Should Know: presented by Tim Cargal, Office of the General Assembly and had a discussion at our meeting on the roles and responsibilities of our CPM committee, the Inquirer and Candidate, the Session and the Presbytery. We also discussed the current Ordination Exams, their History and Purpose, and the role the Committee should take in consulting, advising and counseling our students.

- On August 14, 2021, CPM and Stated Clerk David Baer met with then Candidate Gerson Roca (Providence: Providence, RI) with the purpose of completing his Polity Ordination Exam Requirement. At that time Gerson ran a Mock Session Meeting with proper Book of Order citing's. On September 11, 2021, CPM met with Candidate Gerson Roca to complete his Exegesis Ordination Exam Requirement. Gerson presented a Biblical Exegesis Paper and led a Bible Study on Mark 8:27-38. This completed his Ordination Exam requirements and CPM voted Gerson Roca Certified Ready to Receive a Call. This motion was reported at the November 21, 2021, Presbytery Meeting.

ADJOURNMENT

With no further business to transact, Presbytery **ADJOURNED**, and was led in a closing prayer by the Moderator, Rev. J. C. Cadwallader, at 8:35 p.m.

Respectfully submitted,

Rev. David A. Baer, Stated Clerk