

**Personnel Committee**  
*Presbytery of Southern New England*  
September 21, 2022

**For Information:**

The Committee completed reviews of all staff in April, 2022.

The Committee reviewed and revised the existing employee handbook, and passed their recommendations on to the Presbytery Roundtable for review and presentation to the Presbytery.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lauren Tate". The signature is written in a cursive, flowing style.

Lauren Tate, Chair