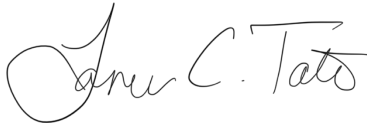


Personnel Committee
Presbytery of Southern New England
February 8, 2024

For Information:

- 1.) Financial Transition to Jitasa (accounting and finance) and Gusto (payroll) is finalized.
- 2.) Joint performance evaluation with Boston Presbytery for Stated Clerk will be on February 13, 2024. Personnel Chair for both Presbytery's will be present.
- 3.) Personnel recommendations for 2024 budget have been included in finalized budget.
- 4.) 2024 goals for all staff members will be discussed with Personnel by the end of February. Shannan discussed with committee on January 25th. Stated Clerk and Communications Manager will share in February meeting (February 29th).

Respectfully submitted,

A handwritten signature in black ink that reads "Lauren C. Tate". The signature is written in a cursive style with a large initial "L" and "T".

Lauren Tate, Chair