

## Parish Associate Relationship

A Parish Associate is a teaching elder who serves in some validated ministry other than a congregation, is a member-at-large, or is retired, but who wishes to maintain a relationship with a particular congregation in keeping with ordination to the office of teaching elder. Such persons, already qualified as continuing members of the Presbytery of Southern New England, may serve as Parish Associates. The relation shall be established, upon nomination by the Pastor, between the Parish Associate, the Session, and the Presbytery. The Parish Associate shall be responsible to the Pastor, as head of staff, on an “as needed, as available” basis and with or without remuneration.

By nomination of The Reverend XXX of XXX Presbyterian Church, The Reverend XXX now retired and being an active participant in this congregation, the Session of the XXX Presbyterian moderated by The Reverend XXX to action on the XXX to request that the Presbytery of Southern New England approve a Parish Associate relationship between The Reverend XXX and XXX Presbyterian on the following terms:

Specific duties (if any): XXX  
Remuneration (if any): XXX

It is understood that:

1. In partnership with the Commission on Ministry, the Session shall review the designation annually to insure a) that the time and energy required as a Parish Associate will not interfere unduly with the work of the person in her principal role; and b) that installed leadership of the church is protected in its effective functioning.
2. Any change in relationship must be approved by the Presbytery through the Commission on Ministry.
3. This agreement between the Session, the Parish Associate, and the Presbytery shall terminate automatically when the call to the installed pastor is dissolved.

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The Reverend XXX  
Moderator

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The Reverend XXX  
Parish Associate

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XXX, Clerk of Session

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By nomination of \_\_\_\_\_ o  
The \_\_\_\_\_ f \_\_\_\_\_  
*name of installed pastor* *name of church*

The \_\_\_\_\_ now serving  
Rev. \_\_\_\_\_ as \_\_\_\_\_  
*name of nominee to be parish associate* *title/description of non-parish work*

and being an active participant in this congregation,  
the session of \_\_\_\_\_  
*name of town of church*

moderated \_\_\_\_\_ took action \_\_\_\_\_ to request  
by \_\_\_\_\_ on \_\_\_\_\_ that  
*date of session action*

the Presbytery of Southern New England approve a parish associate relationship  
between \_\_\_\_\_

The \_\_\_\_\_ and \_\_\_\_\_ on the following  
Rev. \_\_\_\_\_ terms:  
*name of nominee to be parish associate* *name of church*

Specific Duties (if any):  
Remuneration (if any):

It is understood that

1. in partnership with the Commission on Ministry, the Session shall review the designation annually to insure (1) that the time and energy required as a parish associate will not interfere unduly with the work of the person in their principal role; and (2) that installed leadership of the church is protected in its effective functioning.

2. any change in relationship must be approved by the Presbytery through the Commission on Ministry.
3. this agreement between the session, the parish associate, and the Presbytery shall terminate automatically when the call to the installed pastor is dissolved.

Signatures:

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Installed Pastor

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Clerk of Session

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Parish Associate Nominee

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COM Liaison