

Roundtable Report
Presbytery of Southern New England
February 10, 2026

For Information:

The Roundtable met on December 9 and January 13. The following are general updates, discussions, and items approved by the Roundtable for Presbytery operations:

- **Meeting Logistics:** The agenda and the September 9, 2025, minutes were approved. The 2026 Stated Meeting schedule was set for **February 10** (Zoom), **May 9** (In-person), and **October 27** (In-person).
 - ▶ Roundtable **VOTED** to accept the proposed docket for the February 10 meeting with edits to be made by Kate and Shannan as needed.
 - ▶ MLK, Springfield, is planning to host the May meeting. A host for the fall meeting has not been identified.
 - ▶ Roundtable discussed the possibility of including breakout groups for relational meetings, small group conversations, or another connection opportunity. This will be added as a break in business if the docket allows.

- **Staff & Leadership Updates:**
 - ▶ The Roundtable approved the **2026 Terms of Call** for Rev. Kate Carlisle and Rev. Dr. Shannan Vance-Ocampo "with much gratitude."
 - ▶ At the time of the December meeting, Personnel was conducting annual reviews for the General Presbyter and Stated Clerk, with a shift toward a mid-year review process in 2026.

- **General Assembly Elections:** The Roundtable **voted** to elect **Rev. Kevin White** (Teaching Elder Commissioner) and **Ella Kimberly** (Young Adult Advisory Delegate) for the General Assembly.

- **Committee Updates (from December and January meetings combined):**
 - ▶ **CPM:** Reported on changes to the ministry preparation process and the current difficulty for certified candidates in finding calls.
 - ▶ **Antiracism Team:** Training with Rev. Jermaine Ross-Allam is scheduled for **February 28, 2026**.
 - ▶ **Nominating:** There is an urgent need for new members following Jane Esterline's resignation and the upcoming end of Nicole Aronson Champagne's term as chair.
 - ▶ **Personnel/Trustees:** Mark gave an update about the process for developing a job description for Presbytery Administrator. One question was accountability -

personnel is recommending that the person in this role be supervised by Shannan and accountable to Personnel and Trustees. Trustees recommended doing an open search for this position. Roundtable discussed a number of items related to hours and compensation.

- **Job Description for Presbytery Administrator**

- ▶ Roundtable **VOTED** to approve an amended job description.
- ▶ Roundtable voted to open the search for thirty days via the PSNE newsletter, and to authorize the personnel committee, to identify one to three candidates for an interview, and to authorize personnel to select a finalist to bring for Roundtable approval.
- ▶ Roundtable will plan to call a special meeting if practical when a finalist is identified.

Respectfully Submitted,

Mildred McNeill and Christopher Tate, Roundtable Co-Chairs