b. **Contents for PNC Committee: *for the Between Times – Installed Pastor – Click here to print the entire packet or click on individual links below for separate documents.***

1. Introductory Letter
2. Calling an Installed Pastor: Pastor/Associate Pastor – Section III
3. Checklist for Steps in the Between Time
4. Guidelines for Electing a Pastor Nominating Committee
5. Accountability of PNC
6. Equal Opportunity for Service
7. Reference Background Checks Memo
8. 2017 PSNE Policies on Pastoral Compensation
9. Housing Allowances
10. Discounted Moving Information
11. 2016 Pastoral Call Form
12. Instructions for Use of the Pastoral Call Form
13. Electing a Pastor
14. Ordination/Installation Procedure
15. Sample Invitation for Ordination/Installation Service
16. Planning the Ordination/Installation Service
17. Suggested Order of Worship for Ordination/Installation
18. Constitutional Questions for Ordination/Installation/Commissioning

**References**

COM Equal Employment Opportunity Questionnaire

PSNE Reference and Background Check Authorization Form

Benefit Plan level of Participation – Admin Rule 301

Vacancy Dues – Admin Rule 307

Reference Check Questions

Request Form for an Administrative Commission to Ordain/Install

What Is Church Leadership Connection? (Link)

Church Leadership Connection ID Numbers and Passwords

Professional Information Form (PIF) (for clergy applying to positions) (Link)

Ministry Information Form (MIF) (for churches searching for clergy) (Link)

 PC(USA) EEO and AA Plan

 Plan for Equal Opportunity Employment – PSNE

c. Guidelines for the Committee on Ministry Liaison to a PNC

d. Presbyterian Theological Seminaries – check with placement officers at these seminaries for graduates seeking ordination

e. Possible Interview Questions for a PNC to Use with Pastor Candidates

f. On Calling a Pastor, a resource prepared for Pastor Nominating Committees and mid-councils prepared by Church Leadership Connection and the Office of the General Assembly (Link)